

2020 Lay Servant Academy Course Catalog

CERTIFIED LAY SERVANT CERTIFIED LAY SPEAKER CERTIFIED LAY MINISTER Serves the local church or charge (and/or Serves by preaching the Word when As part of a ministry team with beyond) and: requested by the pastor, district supervision and support of a clergyperson: superintendent, or committee on Lay Servant Ministries, in accordance and Provides program leadership, Conducts public worship assistance, and support compliance with ¶341.1. Cares for the congregation Leads meetings for prayer, training, Develops new faith communities study, and discussion Preaches the Word Conducts, or assists in conducting, Leads small groups services of worship, preaches the Word, or gives addresses Establishes outreach ministries Provides congregational and Serves as a class leader community leadership and fosters Engages in specialized ministries caring ministries after appropriate training such as in Assists in the distribution of the parish nursing and church planting elements of Holy Communion Assists in program leadership Teaches the Scriptures, doctrine, organization, and ministries of The United Methodist Church. **REQUIREMENTS FOR CERTIFICATION: REQUIREMENTS FOR CERTIFICATION: REQUIREMENTS FOR CERTIFICATION:** Pastor and church council or charge Certified as a lay servant (or Certified as a lay servant, lay equivalent as defined by his or her missioner (or equivalent as defined conference recommendation central conference) by his or her central conference) Lay Servant Ministries BASIC course Pastor and church council or charge Pastor and church council or charge Lay Servant Ministries advanced conference recommendation conference recommendation Completion of a track of study as Completion of a track of study as District committee on Lay Servant defined in ¶267.3.c. defined in ¶268 Ministries, or equivalent structure (See ¶668.3) approval Conference committee on Lay District Superintendent Servant Ministries approval after recommendation interview with and recommendation Appropriate screening & assessment from the district committee on Lav Conference committee on Lay Servant Ministries Servant Ministries approval after interview with and recommendation from district committee on Ordained Ministry **REQUIREMENTS FOR RENEWAL: REQUIREMENTS FOR RENEWAL: REQUIREMENTS FOR RENEWAL:** • Annual report & renewal application Annual report & renewal application Annual report Pastor and church council or charge Pastor and church council or charge Pastor and church council or charge conference recommendation conference recommendation conference recommendation Lay Servant Ministries advanced Lay Servant Ministries advanced Ministry review course in the last three years course in the last three years Lay Servant Ministries advanced District committee on Lay Servant course or approved continuing Conference committee on Lay Ministries, or equivalent structure Servant Ministries approval every education event annually (See ¶668.3) approval three years after interview with and District Superintendent recommendation from the district recommendation committee on Lay Servant Ministries Conference committee on Lay Servant Ministries approval every two years after interview with and CARING ADOPTED LEGISLATION AT 2016 GENERAL CONFERENCE recommendation from district Lay For more information visit: www.UMCdiscipleship.org committee on Ordained Ministry Sérvant

Ministries

DISCIPLESHIP MINISTRIES

The United Methodist Church



Baltimore Metropolitan District Lay Servant Academy

(formerly known as School of Christian Growth) 2020 Course Offerings



Baltimore Metropolitan District Director of Lay Servant Ministries Elizabeth Stemley, bmd!smdirector@gmail.com 443-850-8544

REGISTRATION INFORMATION:

Cost: \$35

Please register early, registration closes 2 weeks before the class start date. Classes with less than 6 registrants will be canceled. No on-site registration (no walk-ins).

To register: https://arenaweb.bwcumc.org/default.aspx?page=3439&eventID=5630

Registration requires an Arena account, if you need your username and/or password, please click here for a guide sheet to walk you through receiving your username and/or resetting your password. **If you need help with registration,** contact Christine Taylor, District Administrator at cdtaylor@bwcumc.org or 410-309-3447.

<u>PLEASE NOTE:</u> We are unable to accommodate on-site registration (no walk-ins), please be sure to register by the registration deadline. Refunds will not be issued. However, transfers to another course can be accommodated if the request is made <u>before</u> the registration deadline for both courses. The district or the instructor may cancel a course if extenuating circumstances arise. Registrants will be notified of a cancellation as soon as possible. In the event of a cancellation, registrants can choose to transfer to another course within the Baltimore Metropolitan Lay Servant Academy or request a refund.

RECERTIFICATION: Certified Lay Servants and Speakers must recertify every 3 years. Certified Lay Ministers must recertify every 2 years. Reenter into lay servant ministries by retaking a basic and an advanced course if recertification is not completed within the required 2- or 3-year time frame. For more information on Lay Servant Ministries, please go to the Conference website: https://www.bwcumc.org/ministries/leadership-development/laity-development/

<u>CERTIFICATES</u>: Upon successful completion of the course, please contact Elizabeth Stemley, District Director at <u>bmdlsmdirector@gmail.com</u> to request a certificate of completion. Please keep a copy of your certificate; it will be needed at the time of church conference season. Certificates will not be issued unless registration and payment have been received. Please note that the district office does not maintain a copy of your certificate. Additionally, the certificate only verifies course completion and does not confirm your lay servant status.

<u>TEXBOOKS:</u> Order books early! Textbooks will not be available in class. For your convenience, the Cokesbury ISBN number is provided the following title of the textbook. Visit the website at <u>www.cokesbury.com</u> or call 800-672-1789. However, feel free to order from other book distributors such as Amazon. All participants will need to have the required textbook to complete assignment and to bring to class.

ASSIGNMENTS: Registrants will receive reading assignments and pre-course work prior to the first class (no later than a week before the class). This work is required to be submitted to the instructor on the first day of class and will be counted toward the 10-hour course requirement.

LUNCH: We recommend that you bring a lunch and/or snacks.

BASIC COURSE

(offered in February 15th and in April 4th)

LAY SERVANT MINISTRIES (BASIC COURSE)

This course is foundational for all courses in lay servant ministries. Participants are encouraged to discover and employ personal spiritual gifts as God intended and to consider the importance of exercising servant leadership, developing future leaders, remaining rooted in consistent spiritual practices, and being part of a group that holds members accountable in their discipleship.

Textbook: Lay Servant Ministries by Sandy Zeigler Jackson and Brian Jackson, ISBN: 9780881776263

Instructor: Ophelia Brown Carter, CLS, opheliaval@aol.com

Location: Site 1 (Bus Line): Eastern UMC, 5315 Harford Rd., Baltimore, MD 21214

Date & Time: February 15, 2020, 9 am- 5 pm; Registration Deadline: January 31, 2020

OR

Location: Site 6 (Bus Line): John Wesley UMC, 3202 W. North Ave., Baltimore, MD 21216

Date & Time: April 4, 2020, 9 am- 5 pm; Registration Deadline: March 20, 2020

ADVANCED COURSES

COURSES ON FEBRUARY 15, 2020

ACCOUNTABLE DISCIPLESHIP (ADVANCE COURSE: HERITAGE)

This course focuses on the concept of the household of God, Scripture as divine revelation, Wesleyan understandings of grace, and the importance of the class leader in the development of the Methodist movement.

Textbook: Accountable Discipleship, by Steven W. Manskar, ISBN: 9780881773392

Instructor: Elizabeth M. Stemley, CLM Estemley1190@comcast.net

Date & Time: February 15, 2020, 9 am- 5 pm; Registration Deadline: January 31, 2020

Location: Site 2 (Bus Line): Towson UMC, 501 Hampton Lane, Towson, MD 21286

DISCOVERING YOUR SPIRITUAL GIFTS (ADVANCED COURSE: SPIRITUAL GIFTS)

This course will help participants understand spiritual gifts and how the church can use them to fulfill its mission and ministry.

Textbook: Each One a Minister by William J. Carter, ISBN: 9780881773750

Instructor: Colleen Cates, LS, <u>Craftyme53@gmail.com</u>

Date & Time: February 15, 2020, 9 am- 5 pm; **Registration Deadline**: January 31, 2020 **Location: Site 2 (Bus Line):** Towson UMC, 501 Hampton Lane, Towson, MD 21286

LAY PASTORAL CARE (ADVANCED COURSE)

This study will help participants improve their caring skills while learning how to care for others- whether the community of faith or the extended community? Overworked pastors will find personal respite in the use of caring gifts among the laity in the church.

Textbook: Lay Pastoral Care Giving, by Tim Farabaugh, ISBN: 9780881775549

Instructor: Rev. Jay Blake, Priceless226@comcast.net

Date & Time: February 15, 2020, 9 am- 5 pm; Registration Deadline: January 31, 2020 Location: Site 1 (Bus Line): Eastern UMC, 5315 Harford Rd., Baltimore, MD 21214

LAY SERVANT AS A CHRISTIAN TRANSFORMATIONAL LEADER (ADVANCED COURSE)

This course will guide lay servants seeking to be more empowered to lead their congregation towards vitality.

ISBN: 9780881778816

Textbook: Lay Servant as a Christian Transformational Leader, by March Brown, Kathy Merry, and John Briggs

Instructor: Gwendiville Young, CLM, gvouddes@verizon.net

Date & Time: February 15, 2020, 9 am- 5 pm; Registration Deadline: January 31, 2020 Location: Site 1 (Bus Line): Eastern UMC, 5315 Harford Rd., Baltimore, MD 21214

COURSES ON MARCH 14, 2020

IN CONNECTIONAL LIVING-CONNECTIONAL GIVING (ADVANCED COURSE)

This is a new course and provides a holistic and biblical view of generosity by turning connectional giving stewardship into living. Participants will learn how to work as a team to increase visibility, awareness, and financial support for the ministry for the church.

Textbook: Textbook Information Forthcoming

Instructor: Rev. Katie Grover, Grover.katiej@gmail.com

Date & Time: March 14, 2020, 9 am- 5 pm; Registration Deadline: February 28, 2020

Location: Site 4 (Bus Line): Patapsco UMC, 7800 Wise Ave, Dundalk, MD 21222

Transforming Community (Advanced Course)

This course will show participants a Wesleyan way to form missional communities and congregations. Drawing from John Wesley's own organizing abilities, this will better equip today's congregations to be more transformational.

Textbook: Transforming Community, by Henry H. Knight, III and F. Douglas Powe, Jr., ISBN: 9780881777543

Instructor: Norman Whitely, CLM, 1workingnorm@gmail.com

Date & Time: March 14, 2020, 9 am- 5 pm; Registration Deadline: February 28, 2020

Location: Site 4 (Bus Line): Patapsco UMC, 7800 Wise Ave, Dundalk, MD 21222

COURSES ON MARCH 15, 2020

BIBLICAL STORYTELLING (ADVANCED COURSE) *** multiple dates

This is a spiritual discipline that entails the lively interpretation, animation, expression of a narrative text that has first been deeply internalized, and then is "remembrance," embodied, breathed and voiced by a teller as a sacred act in community with an audience/congregation. Participants will learn a Biblical story and have fun telling it; explore how Biblical storytelling reinvigorates worship and reimagines evangelism.

Textbook: Instructors will provide handouts.

Instructors: Rev. Mark Johnson, pastormark.johnson@gmail.com, Rev. Sandi Johnson,

pastorsandi.johnson@gmail.com

Dates & Times:** Sundays: March 15th, 22nd, 29th 2020 from 3 pm- 5 pm;

Final Class held on April 5th 5 pm-6 pm; Registration Deadline: February 28, 2020

Location: Site 2 (Bus Line): Towson UMC, 501 Hampton Lane, Towson, MD 21286

COURSES ON MARCH 21, 2020

LEADING PUBLIC PRAYER (ADVANCED COURSE: PRAYER)

This course will provide a model of profound and accessible congregational prayers by considering what public prayer is and offering practical guidelines for avoiding common pitfalls. It explores prayer as an integral part of worship and discusses the language we need (and don't need) to address God.

Textbook: Shaping the Prayers of the People, the Art of Intercession, by Samuel Wells and Abigail Kocher

ISBN: 9780802870971 (available on Amazon.com only)

Instructor: Eileen Washington, CLM, Ewashington1006@gmail.com

Date & Time: March 21, 2020, 9 am- 5 pm, Registration Deadline: March 6, 2020

Location: Site 3 (Bus Line): Grace UMC, 5407 North Charles Street, Baltimore, MD 21210

OPENING OURSELVES TO GRACE (ADVANCE COURSE)

This is a new course and which participants will explore how to live as faithful disciples of Jesus Christ and learn about God's grace, which is the character of the divine-human relationship. Participants will also learn the basic practices God has given for the world to draw us to Christ and keep us with him. These basic practices of Christian faith and life are known in the Wesleyan tradition as the means of grace.

Textbook: Textbook Information Forthcoming

Instructor: Rev. Sonia King, Revsilkzeta@gmail.com

Date & Time: March 21, 2020, 9 am- 5 pm, Registration Deadline: March 6, 2020

Location: Site 3 (Bus Line): Grace UMC, 5407 North Charles Street, Baltimore, MD 21210

POLITY, PRACTICE, AND MISSION OF THE UNITED METHODIST CHURCH (ADVANCED COURSE: POLITY)

This in-depth analysis of the connection between United Methodist polity and theology addresses ways in which historical developments have shaped--and continue to shape--the organization of the church.

Textbook: Polity, Practice, and Mission of the United Methodist Church, by Thomas Edward Frank

ISBN: 9780687335312 (We recommend purchasing from Amazon.com.)

Instructor: Rev. Amy McCullough, amy@graceunitedmethodist.org

Date & Time: March 21, 2020, 9 am- 5 pm, Registration Deadline: March 6, 2020

Location: Site 3 (Bus Line): Grace UMC, 5407 North Charles Street, Baltimore, MD 21210

COURSES ON MARCH 28, 2020

FROM YOUR HEART TO THEIRS: DELIVERING AN EFFECTIVE SERMON (ADVANCED COURSE: PREACHING)

Moving beyond the basics of public speaking and the foundation necessary for preparing an engaging sermon, this course also includes types of sermon-from exegetical to topical to children's sermon-as well as how to find a story, use the hymnal and how to move from communication on paper to beyond the paper.

Textbook: From Your Heart to Theirs: Delivering an Effective Sermon, by Tony Franks and David Carroll

ISBN: 9780881775365

Instructor: Rev. Tony Hunt, epworthchapel@aol.com

Date & Time: March 28, 2020, 9 am- 5 pm, Registration Deadline: March 13, 2020

Location: Site 5 (Bus Line): Epworth Chapel UMC, 3317 Saint Lukes Lane, Baltimore, MD 21217

SPIRITUAL GIFTS- YOUTH (ADVANCED COURSE: SPIRITUAL GIFTS)

This course will help participants understand spiritual gifts and how the church can use them to fulfill its mission and ministry.

Textbook: Textbook: Spiritual Gifts Participant's Workbook, ISBN: 9780687008582

Instructor: Pastor Terri Williams, epworthchapel@aol.com

Date & Time: March 28, 2020, 9 am- 5 pm, Registration Deadline: March 13, 2020

Location: Site 5 (Bus Line): Epworth Chapel UMC, 3317 Saint Lukes Lane, Baltimore, MD 21217

COURSES ON APRIL 4, 2020

Justice in Everyday Life: A Look at the Social Principles of the United Methodist Church (Advanced Course)

Justice in everyday life takes an in-depth look at the Social Principles of The United Methodist Church- the church's attempt to speak on contemporary issues with which it is confronted.

Textbook: Social Principals of the United Methodist Church 2017-2020, ISBN: 9781501835773

Instructor: Larry Gadsden, CLM, <u>larrygadsden@verizon.net</u>

Date & Time: April 4, 2020, 9 am- 5 pm; Registration Deadline: March 20, 2020

Location: Site 6 (Bus Line): John Wesley UMC, 3202 W. North Ave., Baltimore, MD 21216

Transforming Evangelism (Advanced Course: Heritage)

This course leads the participant to learn from John Wesley how to practice relational evangelism. They will discover what evangelism involved not only sharing our faith with others but also welcoming people into a community where they can grow in faith.

Textbook: Transforming Evangelism, by Henry H. Knight, 111 and Douglas Powe, Jr., ISBN: 9780881774856

Instructor: Ettadean Hyman, CLM, edeehy@coimcast.net

Date & Time: April 4, 2020, 9 am- 5 pm; Registration Deadline: March 20, 2020

Location: Site 6 (Bus Line): John Wesley UMC, 3202 W. North Ave., Baltimore, MD 21216

COURSES ON APRIL 25, 2020

FROM PEW TO PULPIT (ADVANCED COURSE: PREACHING)

The beginner's guide to preaching and the down-to-earth, practical introduction to the ins and outs of preaching for lay preachers. Participants will learn how to listen to one's first impressions of what a text or topic to the sermon means.

Textbook: From Pew to Pulpit, by Clifton Guthrie, ISBN: 9780687066605

Instructor: Rev. Walter Jackson, Walterjackson@hotmail.com

Date & Time: April 25, 2020, 9 am- 5 pm; Registration Deadline: April 10, 2020

Location: Site 7 (No Bus Line): Chase UMC, 6601 Ebenezer Rd., Baltimore, MD 21220

COURSES ON APRIL 25, 2020

PLANNING WORSHIP (ADVANCED COURSE: PLANNING WORSHIP)

This course builds on the course Leading Worship and is grounded in the principles and practices of planning worship. Participants get more people involved in the planning and designing process, explore the diverse designs of congregational worship, learn the history of worship, and utilize the arts and artists in worship.

Textbook: The Worship Workshop: Creative Ways to Design Worship Together, by Marcia McFee

ISBN: 9780687335268

Instructor: Patrick Burke, CLM, Pmimburk@comcast.net

Date & Time: April 25, 2020, 9 am- 5 pm; Registration Deadline: April 10, 2020

Location: Site 7 (No Bus Line): Chase UMC, 6601 Ebenezer Rd., Baltimore, MD 21220

COURSES ON May 23, 2020

LAY SERVANT LEAD IN CONFLICT RESOLUTION (ADVANCED COURSE)

Every church deals with conflict, both healthy and unhealthy, and lay persons can be equipped and empowered to help lead through those times of conflict as a time of transformation.

Textbook: The Spirit of and Art of Conflict Resolution, by Thomas Porter, ISBN: 9780835810265

Instructor: Rev. Roderick Miller, miller.roderickj@gmail.com

Date & Time: May 23rd, 2020, 9 am- 5 pm; Registration Deadline: May 8, 2020

Location: Site 8 (Bus Line): St. Matthews-New Life UMC, 416 E. 23rd St., Baltimore, MD 21218

WORSHIPING WITH UNITED METHODISTS (ADVANCED COURSE: LEADING WORSHIP)

Participants will learn the formative nature of worship based upon the five basic principles of God's Word is primary; active congregational participation is crucial; spontaneity and order are both important; worship should be relevant and inclusive, and worship is communion. Participants will also learn the basic resources for planning and leading worship, the basic pattern of UM worship and its origins, and practical suggestions on how to renew and revitalize worship.

Textbook: Worshipping United Methodists, by Hoyt Hickman, ISBN: 9780687335268

Instructor: Rev. Andre Briscoe andrebriscoejr@gmail.com

Date & Time: May 23rd, 2020, 9 am- 5 pm; Registration Deadline: May 8, 2020

Location: Site 8 (Bus Line): St. Matthews-New Life UMC, 416 E. 23rd St., Baltimore, MD 21218

COURSES ON June 20, 2020

LEADING BIBLE STUDY (ADVANCED COURSE)

This course will empower laity to be effective in leading Bible study and facilitate their understanding of God through God's Word.

Textbook: Biblical Interpretation: A Road Map, by Sharon Ringe and Frederick Tiffany, ISBN: 9780687016082

Instructor: Rev. Cary James, revojamesjr@yahoo.com

Date & Time: June 20, 2020, 9 am- 5 pm; Registration Deadline: June 6, 2020

Location: Site 9 (Bus Line): Sharp Street Memorial UMC., 1206 Etting St., Baltimore, MD 21217

Conference and District Directory

Conference Lay Leader

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301-421-9441

Baltimore Metropolitan District Director of Lay

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Christine D. Taylor

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410-309-3447

Baltimore-Washington Conference Website:

www.bwcumc.org

BWC Lay Servant Ministries Webpage:

https://www.bwcumc.org/ministries/leadership-development/laity-development/

Connect leadership summit

INSPIRING & EQUIPPING CHURCHES
TO CONNECT MORE PEOPLE TO JESUS

March

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Baltimore and
Washington Regions

March

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Southern and
Western Regions

WITH KEYNOTE SPEAKER: DANIEL IM



BWCUMC.ORG/CONNECTSUMMIT





This application is to be submitted to the District Committee on Lay Servant Ministries for certification approval as a Certified Lay Servant after completing the Basic Lay Servant course and one Advance Lay Servant course. This application is to also be used for re-certification approval every three years for both Certified Lay Servant and Certified Lay Speaker.

□ Certification- Certified Lay Servant ONLY	
☐ Re-Certification (every three years) Certified Lay Servant and Certified Lay Speaker	
Date	
Last name	
First name	
Street Address	
City, State, Zip	
Cell Phone	
Email address	
Name of Church with City and State	
District	
Pastor's Name	
Phone Number	
Email Address	
Pastor's Printed Name:	
Pastors' Signature:	
Approval Date:	
Charge Conference/Church Council Chairperson Printed Name:	
Charge Conference/Council Chairperson's Signature:	
Approval Date:	
Basic Lay Servant Course Completed Date:	
Advance Lay Servant Ministry Course Title:	
Date Advance Course Completed: _	
☐ Copies of all course completion certificates must accompany this application.	
Submit this completed application, along with copies of certificates of completion from each course taken, to your District Committee on Lay Servant Ministries.	0
The District Directors are listed on the conference website at: www.bwcumc.org/ministries/ministry-of-the-laity/	