

# 2019 Frederick District Lay Servant Academy



## General Instructions and Class Information

- Any assignments by instructors will be e-mailed to the students.
- Only one excused absence is allowed. If a student has an unusual hardship, please contact [debsims7@comcast.net](mailto:debsims7@comcast.net). The student must make up the session missed.
- *The Frederick District DA reserves the right to cancel classes for insufficient registration and will give as much notice as possible for you to register for another class or request a refund.*
- **Paper registration** - Send check payable to the BWC Treasurer and the completed paper registration form to: BWC Western Region Office, Attn: Tonia Bennett, 703 W Patrick Street, Frederick, MD 21703.

**Required text(s) need to be purchased prior to class by student** and reading assignments need to be completed prior to attending class. The texts may be purchased through:

- Cokesbury [www.cokesbury.com](http://www.cokesbury.com) or call Customer Service at 1-800-672-1789
- The General Board of Discipleship <http://www.gbod.org/>
- Upper Room at <http://bookstore.upperroom.org/cart/upperroom/c-4480.htm> or call Customer Service at 1-800-972-0433
- Other bookstores may also have the books you need.

A lay servant is a person who has been called by God to serve the church. The person must be a member in good standing of a United Methodist Church.

### QUESTIONS ABOUT:

- **Registration?** Contact Tonia Bennett (e-mail: [tbennett@BWCUMC.org](mailto:tbennett@BWCUMC.org)) or call: 410-309-3480.
- **Frederick District Class?** Contact Deborah Sims (email: [debsims7@comcast.net](mailto:debsims7@comcast.net))

**Be sure to keep a copy of the completion certificates from all courses. You will need to submit them with your application for approval to become a Certified Lay Servant to your pastor and Church Council or Charge Conference. Once approved the copies need to be submitted to the Lay Servant Committee to receive you Certified Lay Servant Certificate. Once you become a Certified Lay Servant, you will need to submit all completion certificate copies along with a copy of your approved application with your annual report at your local church's fall church conference.**

### SELECT THE CLASS YOU WISH TO ATTEND ON THE BACK OF THIS FORM

Name \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
E-Mail \_\_\_\_\_ Phone \_\_\_\_\_  
Church \_\_\_\_\_ Phone \_\_\_\_\_

## 2019 Fall Classes

### **Study 101 - [Basic Lay Servant Introduction](#)**

This training is for anyone who wants to learn about the Lay Servant Ministry.

**Required Text:** Basic Lay Servant Ministries; Participant Book, ISBN# 9780881776263 (\$11.00 at Cokesbury)

o **Pikeside UMC**, 25 Paynes Ford Road, Martinsburg, WV 25405

**Instructor:** Pastor Bill Ball

**Date:** March 16 and 23 (2 Saturdays)

**Time:** 9:00 AM —2:30 PM (Bring a bag lunch)

**Cost:** \$35

**(Registration Deadline: March 1, 2019)**

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The courses below are for those who have completed a Basic Instruction class and is approved to become a certified lay servant or is a certified lay servant who needs to complete their three year requirement to re-certify as a certified lay servant.

### **[Called to Preach](#) (This study is approved for the “Lay Speaker” track)**

This course is designed for those who have not complete formal preaching training, for pastors seeking a basic refresher course, and for others who are called upon to preach in a pastor’s absence.

**Required Text:** “Called to Preach” - ISBN #9780687066605 (Cost \$10.79 at Cokesbury)

o **Asbury UMC**, 4257 Kearneysville Pike, Shepherdstown, WV 25443

**Instructor:** Rev. Dr. Rudy Bropleh

**Date:** March 2 and 9 (2 Saturdays)

**Time:** 9:00 AM —2:30 PM (Bring a bag lunch)

**Cost:** \$35

**(Registration Deadline: February 16, 2019)**

### **[Leading Worship](#) (This study is approved study for the “Lay Speaker” track)**

This course focuses on the ministry of the lay servant who either regularly or occasionally leads a group or congregation in worship.

**Required Text:** “Worshiping with United Methodists” - ISBN #9780687335268 (Cost \$13.49 at Cokesbury)

o **Walkersville UMC**, 22 Main Street, Walkersville, Maryland 21793

**Instructor:** CLS Jennifer Crawford

**Date:** February 25—March 25 (Five Mondays)

**Time:** 7:00—9:00PM

**Cost:** \$35

**(Registration Deadline: February 11, 2019)**

***KEEP A COPY OF THE CERTIFICATE YOU WILL RECEIVE AND SUBMIT IT WITH YOUR ANNUAL REPORT***