



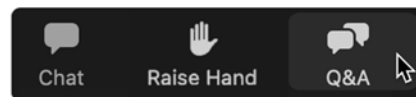
Zoom Webinar Conference Cheat Sheet

My Voter ID: _____

The **Ballot Code** will change for every vote. Keep an eye on the screen!

1 The Q&A Feature

You can participate in the conference business using the Q&A feature. Click on the icon to open the Q&A Window. Then you can ask a question or seek to be recognized for the following reasons:



- Motion:** [Insert your motion]
- Amendment:** [Insert change]
- Speech for/Speech against**
- Move/Call the Question**

- Point of Order:** [Insert point and rule violated]
- Point of Personal Privilege:** [Reason]
- Point of Information:** [Question]
- Other:** [Concern/matter not clearly covered]

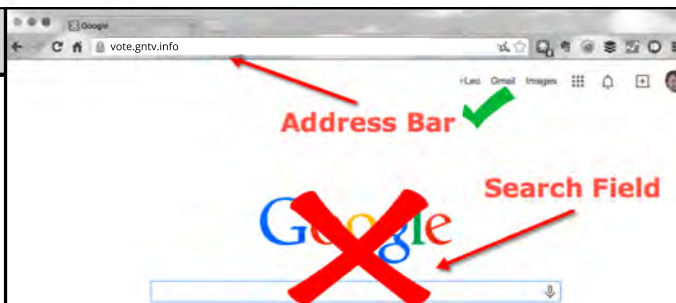
2 The Raise Hand Feature



When called on by the Bishop after submitting in the Q&A feature, Raise and Lower your hand by clicking the Raise Hand icon. It is gray when lowered, it will turn blue when raised. Leadership can see your hand when it is raised (blue). You will then receive a prompt to unmute your mic. *Unmute your mic by clicking "Unmute myself", and then speak.*

3 Finding the Online Voting Webpage

We recommend using a second device for online voting. Start by opening a web browser and go to **vote.gntv.info**. Your web browser might look like one of the icons below.



Make sure you are typing the webpage address in the address bar, not the search field!

4 Voting

When you have reached **vote.gntv.info**

1. Enter the Ballot Code on your screen
2. Click the green **"Load Ballot"** button
3. Enter your unique Voter ID at the top of your ballot
4. Make your voting selection(s)
5. Click the blue **"Submit"** button
6. Click the green **"Return to Start"** button

Online Balloting

Please enter ballot code below then click Load Ballot

Ballot Code:

Voter ID *

Your answer

Help Me

Need Help?

Visit our online resources at gntv.info/zoom or call our Tech Support Hotline at **(478) 216-7709**